

**SCHEDULE OF FEES**

***Cancellation Fees:*** A Cancellation fee of \$10 will apply per cancelled permit.

***Administration Fees:*** No Administration fee for Non-Profit Groups (Class A, B, C and D);  
\$25.00 per single use, and per facility, payable in advance (Class E);  
\$125.00 for multi-use for up per single facility to a yearly permit, payable in advance (Class E).

***Custodial Fees:*** Custodial fees are based on Costs x hours of work – when required (3 hours minimum, if called in to work), (\$30/hr. Monday to Saturday, \$40/hr. Sunday, \$60/hr. Statutory Holidays). (Applies to all Classes)

Facilities may require the use of additional custodial staff during times of community use depending upon the event and at the discretion of the Controller of Facilities Services or designate. The permit holder will pay the applicable custodial fee, if additional staff is required.

***Facility Rental Fees:*** Facility Rental fees apply to Class C, D and E as outlined below.

**DEPOSITS**

For all non-school related group permit uses, there may be a refundable deposit of \$100.00 required per facility per group, per year for the use of the facility. These deposits are payable in advance of the permit.

If an access card to the facility is required a refundable deposit of \$35.00 for each access card issued may be required (applies to Classes B, C, D and E).

## USER GROUP CLASSIFICATIONS AND FEES

To be replaced with Appendix A - attached

CLASS	DESCRIPTION	FEE
<b>Class A Board/School Use</b>	<i>Board or School Sponsored Activities</i> Including:  Board or school authorized events including school council events, school dances, school sporting activities and Continuing Education, Catholic Church Services, Masses and Religious Instruction Classes.	No administration fee; No user fee; Custodial fee if additional custodian is required
<b>Class B Not for Profit Youth with No User Fee</b>	<i>Not-for-Profit Youth-related Community Groups providing services free of charge</i>	No administration fee; No user fee
<b>Class C Not-for-Profit Youth with User Fee</b>	<i>Not-for profit Youth- related Community Groups -</i> Activities run by local not-for-profit youth groups, groups directly involved with children and youth (Scouts/Guides, YMCA/YWCA, 4H Clubs, Special Olympics and other youth groups where the activities are intended for participants under the age of 18  <i>Not-for-profit recognized children's sport and recreation service providers</i> - members or affiliates of Provincial sports organizations that are recognized by the Ministry of Tourism  <i>Not-for-profit childcare Operations-Before and after-school childcare</i> (as per the Day Nurseries Act)	No administration fee for non-profit groups; custodial fee if additional custodian is required. <b>Classroom</b> \$1.60 per hour  <b>Library</b> \$ 2.00per hour  <b>Gymnasium-Regular Use</b> Double \$10.50per hour Single \$5.20per hour  <b>Gymnasium-Tournament Use</b> Double \$31.40 per hour Single \$15.70 per hour <b>Cafeteria</b> \$2.60per hour (excluding kitchen)  <b>Auditorium</b> Performance or Rehearsal \$8.50per hour  <b>Playing fields</b> (Elementary only) \$10.00

<p><b>Class D Not-for-Profit Adult or Charitable Groups</b></p>	<p><i>Other not-for-profit or charitable groups</i> such as local service clubs, community health associations, senior groups, etc. as determined by Senior Administrative Council.</p> <p><b>*Niagara Catholic staff members booking a personal event</b></p>	<p>Administration fee and facility user fees; Custodial fee, if additional custodian is required.</p> <p>Applicable administration fee for Niagara Catholic staff members</p> <p><b>Classrooms</b> \$4.70per hour</p> <p><b>Library</b> \$5.90per hour</p> <p><b>Gymnasium</b> Double \$31.40per hour Single \$15.70 per hour</p> <p><b>Cafeteria</b> \$7.90 per hour (excluding kitchen)</p> <p><b>Auditorium</b> ( Performance or Rehearsal \$25.60 per hour</p> <p><b>Playing fields</b> (Elementary only) \$10.00 per hour</p>
<p><b>Class E Profit or Commercial</b></p>	<p><i>Religious, Cultural, Service and recognized Political Organizations</i> (Federal/Provincial/Municipal)</p> <p><i>Individuals or groups providing Services and Programs for the Community and Charging Participation or User Fees</i> (paid instruction/supervision) including: music, dancing, arts, drama, gymnastics classes, sports</p> <p>Other Groups Including: <i>Driver education programs, partnership in education – colleges and universities, enterprises, general public</i></p> <p><i>Niagara Catholic staff members booking a for profit event</i></p>	<p>*Applicable administration fee for Niagara Catholic staff members</p> <p><b>Classrooms</b> \$12.60 per hour</p> <p><b>Library</b> \$15.70 per hour</p> <p><b>Gymnasium</b> Double \$83.60 per hour Single \$41.90 per hour</p> <p><b>Cafeteria</b> \$21.00 per hour (excluding kitchen)</p> <p><b>Auditorium</b> Performance or Rehearsal \$68.10 per hour</p> <p><b>Playing fields</b> (Elementary only) \$10.00 per hour</p>

**USER GROUP CLASSIFICATIONS AND FEES**

CLASSIFICATION	GROUP DESCRIPTION	APPLICABLE FEES
<p><b>Class A Board/School Use</b></p>	<p><b><i>Board or School Sponsored Activities</i></b> Including: Board or school authorized events including school council events, school dances, school sporting activities and Continuing Education, Catholic Church Services, Masses and Religious Instruction Classes.</p>	<p>No administration fee; no user fee; custodial fee if additional custodian is required</p>
<p><b>Class B Not –for Profit Youth with No User Fee</b></p>	<p><b><i>Not-for-Profit Youth-related Community Groups providing services free of charge</i></b></p>	<p>No administration fee, no user fee; custodial fee if additional custodian is required.</p>
<p><b>Class C Not-for-Profit Youth with User Fee</b></p>	<p><b><i>Not-for profit Youth- related Community Groups -</i></b> Activities run by local not-for-profit youth groups, groups directly involved with children and youth (Scouts/Guides, YMCA/YWCA, 4H Clubs, Special Olympics and other youth groups where the activities are intended for participants under the age of 18 <b><i>Not-for-profit recognized children’s sport and recreation service providers</i></b> - members or affiliates of Provincial sports organizations that are recognized by the Ministry of Tourism <b><i>Not-for-profit childcare Operations-Before and after-school childcare (as per the Day Nurseries Act)</i></b></p>	<p>No administration fee; user fee at reduced rate, custodial fee if additional custodian is required.</p>
<p><b>Class D Not-for-Profit Adult or Charitable Groups</b></p>	<p><b><i>Other not-for-profit or charitable groups</i></b> such as local service clubs, community health associations, senior groups, etc. as determined by Senior Administrative Council. <b>*Niagara Catholic staff members booking a personal event</b></p>	<p>No administration fee, reduced user fee; custodial fee if additional custodian is required.</p>
<p><b>Class E Profit or Commercial</b></p>	<p><b><i>Religious, Cultural, Service and recognized Political Organizations</i></b> (Federal/Provincial/Municipal) <b><i>Individuals or groups providing Services and Programs for the Community and Charging Participation or User Fees</i></b> (paid instruction/supervision) including: music, dancing, arts, drama, gymnastics classes, sports <b>Other Groups Including:</b> <b><i>Driver education programs, partnership in education – colleges and universities, enterprises, general public Niagara Catholic staff members booking a for- profit event</i></b></p>	<p>Administration fee and facility user fees; custodial fee, if additional custodian is required.</p> <p>Applicable administration fee for Niagara Catholic staff members</p>

FACILITY RENTAL FEES FOR CLASSIFICATION C	FACILITY RENTAL FEES FOR CLASSIFICATION D	FACILITY RENTAL FEES FOR CLASSIFICATION E
<p><b>Classroom</b> \$1.60 per hour</p> <p><b>Library</b> \$ 2.00 per hour</p> <p><b>Gymnasium-Regular Use</b>  Double \$10.50 per hour  Single \$5.20 per hour</p> <p><b>Gymnasium-Tournament Use</b>  Double \$31.40 per hour  Single \$15.70 per hour</p> <p><b>Cafeteria</b> \$2.60 per hour  (excluding kitchen)</p> <p><b>Auditorium</b>  Performance or Rehearsal  \$8.50 per hour</p> <p><b>Playing fields</b>  Elementary schools only  \$10.00 per hour</p>	<p><b>Classrooms</b> \$4.70 per hour</p> <p><b>Library</b> \$5.90 per hour</p> <p><b>Gymnasium</b>  Double \$31.40 per hour  Single \$15.70 per hour</p> <p><b>Cafeteria</b> \$7.90 per hour  (excluding kitchen)</p> <p><b>Auditorium</b>  Performance or Rehearsal  \$25.60 per hour</p> <p><b>Playing fields</b>  Elementary schools only  \$10.00 per hour</p>	<p><b>Classrooms</b> \$12.60 per hour</p> <p><b>Library</b> \$15.70 per hour</p> <p><b>Gymnasium</b>  Double \$83.60 per hour  Single \$41.90 per hour</p> <p><b>Cafeteria</b> \$21.00 per hour  (excluding kitchen)</p> <p><b>Auditorium</b>  Performance or Rehearsal  \$68.10 per hour</p> <p><b>Playing fields</b>  Elementary schools only  \$10.00 per hour</p>

**The Board may enter into negotiated agreements for defined space requirements. Such agreements may include before and after school programs, licensed childcare centres, elections and polling stations, and reciprocal agreements.**

**ADMINISTRATION FEE**

No Administration fee for Non-Profit Groups (Class A, B, C and D);

**Fees:** \$25.00 per single use, and per facility, payable in advance (Class E);  
\$125.00 for multi-use, and per single facility for a yearly permit, payable in advance (Class E).

**CANCELLATION FEE**

A cancellation fee of \$ 10.00 will be applied per cancelled permit.

**CUSTODIAL FEE**

Costs x hours of work – when required (3 hours minimum, if called in to work)  
(\$30/hour Monday to Sat, \$40/hour Sunday, \$60/hour *Statutory* Holidays).  
Facilities may require the use of additional custodial staff during times of community use depending upon the event and at the discretion of the Controller of Facilities Services or designate. The permit holder will pay the applicable custodial fee, if additional staff is required.

**DEPOSITS**

For all non-school related group permit uses, there may be a refundable deposit of \$100.00 required per facility per group, per year for the use of the facility. These deposits are payable in advance of the permit.  
If an access card to the facility is required a refundable deposit of \$35.00 for each access card issued may be required (applies to Classes B, C, D and E).

**EQUIPMENT**

Auditorium equipment such as lighting and sound is included in the hourly rates below. User groups may be permitted to use some equipment through the Community Use Online Registration application.